



Regular Meeting – December 1, 2022 – 10:30 AM

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ROLL CALL

Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman
Laura Hegstrom - Secretary
Betty Ellington – Member

Members Absent: Gena Taylor - Member

Staff Present: Roderick Conley, AAS, RES, GCA – Chief Appraiser
Lisa Lowrimore –Interim Deputy Chief Appraiser of Operations
Corey Gillenwater – Deputy Chief Appraiser of Administration
Roxann Prescott – Assistant to the Board of Assessors
Abda Quillian – Legal Counsel
Julie Marine – Assistant Deputy Chief Appraiser of Residential
Tally Peek – Assistant Deputy Chief Appraiser of Support Services/GIS
Kevin Hicks – Assistant Deputy Chief Appraiser of Quality Control.

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

- A. IAAO Assessment Administration Specialist Designation Candidacy Acceptance: Kevin Hicks
- B. Taxpayer Letters: Carol Osborne
Melody Gill
Antoinelle Chisolm

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Tally Peek for Support Services/GIS – Support Services has processed 1300 Homestead Applications and 10,000 Transfers. GIS is working 1116 Split/Combo packets. Clerical staff is supporting taxpayers over the phone and in person. Homestead Transfer clerks are working with Lexus Nexus. Homestead Audits Clerks continues to review documents.

Kevin Hicks for Quality Control – Support Staff continues to help with hardware and software issues, working with Tyler on outstanding issues and Mobile Appraiser is moving along well.

Julie Marine for Residential – 60% of Permits are complete, 13,000 Field Reviews are complete and work continues on Permits.

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Lisa Lowrimore for Personal Property/Commercial – Personal Property has completed 71% of Boat Revaluations, 48% of Audits are complete, addition of new business accounts and working on final review of the Non-Homesteaded Mobile Home Digest for submission. Commercial has picked up 23 new buildings, 48% Permits are complete and inspected 1,822 new properties.

APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the November 17, 2022 Regular Meeting. – Agenda Item: VI

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Notices of Assessment (NOAs)– Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs – Agenda Item: VIII-1A
 - B. Support Services 45-Day NOAs – Agenda Item: VIII-1B
 - C. Non-Homesteaded Mobile Home 45-Day NOAs – Agenda Item: VIII-1C

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Commercial – Agenda Item: VIII-2A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential – Agenda Item: VIII-3A1
 2. Commercial – Agenda Item: VIII-3A2

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Motor Vehicle – Agenda item: VIII-4A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Deactivated Parcel Listing – Submitted for Approval of Recommendation
 - A. Support Services– Agenda Item: VIII-5A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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6. Notification Items

A. Support Services – Homestead Exemption/Ownership Corrections Listing - *Agenda Item: VIII-6A*

REGULAR AGENDA

1. Chief Appraiser Items

A. IAAO Election Results – Roderick Conley was elected as the IAAO Representative for Region 2

2. Board Member Items

A. Budget FY22/23 – *Agenda Item: IX-2A*

3. Chairman Items

A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 10:42 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote. Ms. Ellington made a motion to move out of Executive Session at 11:34 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

B. TY2022 BOE Decision Report – *Agenda Item: IX3B*

Mr. Gunter made a motion to approve the following:

4. Certification to Superior Court – Submitted for Approval of Recommendation

A. BOA – *Agenda Item: IX-4A*

10187 06047	Robert S. & Kelly B. Cail, Jr.	TY2022
20074 02023	Heal Acupuncture, LLC	TY2022
20758 04029	Veltina Worrell	TY2022
60008 06009	Stanley Russell & Barbara Carroll Lancaster	TY2022

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Approval to Superior Court – Submitted for Approval of Recommendation

A. Taxpayer – *Agenda Item: IX-5A*

20015 33010	112E Harris St, LLC	TY2022
20032 15009	31 East Jones Associates, LLC	TY2022
20561 09001	Oakhurst Center, LLC	TY2022
50017A01035	Embark Properties, LLC	TY2022
70033 01006	SCM Augusta Road 1115, LLC	TY2022
70035 01003	Article VIII Credit Shelter Trust, ETAL	TY2022

B. BOA – *Agenda Item: IX-5B*

10187 06047	Robert S. & Kelly B. Cail, Jr.	TY2022
20074 02023	Heal Acupuncture, LLC	TY2022
20758 04029	Veltina Worrell	TY2022
60008 06009	Stanley Russell & Barbara Carroll Lancaster	TY2022

Ms. Ellington seconded. The motion passed with a unanimous vote.



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6. Attorney Items

A. Proposed Consent Judgment – Submitted for Approval of Recommendation

80010E01007

Bloomingdale Properties Limited

Ty2019

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 11:36 AM.
Ms. Ellington seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman


Laura Hegstrom, Secretary