

Regular Meeting – March 16, 2023 – 8:30 AM

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ROLL CALL

Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman
Betty Ellington - Member
Gena Taylor – Member

Members Absent: Laura Hegstrom - Secretary

Staff Present: Corey Gillenwater – Interim Chief Appraiser
Lisa Lowrimore – Interim Deputy Chief Appraiser of Operations
Roxann Prescott - Recording Secretary
Abda Quillian – Legal Counsel
Julie Marine – Assistant Deputy Chief Appraiser of Residential
Tally Peek – Assistant Deputy Chief Appraiser of Support Services
Kevin Hicks – Assistant Deputy Chief Appraiser of Quality Control

Mr. Gunter made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

None

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Julie Marine for Residential – Sales Reviews have been completed, 132 Splits are complete, and 43% of Field Reviews are complete and 1 Fire Fee Appeal remains. Supervisors are working on neighborhood modifications.

Kevin Hicks for Quality Control – Mobile Appraiser has most of the groundwork laid, the application looks great and staff is enthusiastic about using it. Now working on the back end of documentation process. Several of the small outstanding issues with Tyler have been resolved. A Test Patch for ABOS should be complete this weekend. We met with Just Appraise last week. Kevin and Vaughn continue to help the office with any issues that arise.

Tally Peek for Support Services/GIS – Support Services has processed 3,200 Homestead Applications and 13,633 Transfers. GIS is working 219 Split/Combo packets. Clerical staff continues to support taxpayers in person and on the phone. Homestead Audit Clerk has reviewed 1,600 Death Certificates and Deactivated 230 Exemptions and is currently reviewing Death Certificates for January and February. Corey, Carol and Tally spoke with the Savannah Board of Realtors yesterday regarding Exemptions. The Tax Commissioner was there to answer questions about their department.

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Lisa Lowrimore for Personal Property/Commercial – Personal Property has received 1,994 returns of which 60% were filed online. Commercial has 187 Hearing Officer Appeals scheduled for next week, the two new Commercial Appraisers will observe the hearings, 90% of Permits are complete and 45% of Sales Reviews are complete.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the March 2, 2023 Regular Meeting. – Agenda Item: VI

Ms. Ellington seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

1. Application for Specialized Assessments – Submitted for Approval of Recommendation

A. Rehabilitated Historic – Agenda Item: VIII-1A

Mr. Gunter seconded. The motion passed with a unanimous vote

Mr. Gunter made a motion to approve the following:

2. Notices of Assessment (NOAs) – Submitted for Approval of Recommendation

A. Personal Property 45-Day NOAs – Agenda Item: VIII-2A

B. Non-Homesteaded Mobile Home 45-Day NOAs – Agenda Item: VIII-2B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation

A. Notification Letters

1. Residential – Agenda Item: VIII-3A1

2. Commercial – Agenda Item: VIII-3A2

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made motion to approve the following:

4. Certifications to Board of Equalization – Submitted for Approval of Recommendation

A. Personal Property – Agenda Item: VIII-4A

Ms. Ellington seconded. The motion passed with a unanimous vote.



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REGULAR AGENDA

1. Chief Appraiser Items

Ms. Taylor made a motion to approve the following:

- A. 2023/2024 Budget Recommendation (Budget Analyst) – Submitted for Approval of Recommendation –
Agenda Item: IX-1A

The next step in the process is to meet with the Executive Team on March 30th at 1:45 p.m. The Analyst did not address any of the Personnel requests. Those requests included but not limited to health insurance, additional vehicles, travel, training, and other small equipment. We will discuss these items and others when we meet with the County Manager and the Executive Team. Lisa, Martha and Corey reviewed other adjustments that were made and estimated high in the original request. Looking at the current budget expenditures, we are comfortable with the cuts they made. We will be making a request for an increase for postage.

Ms. Ellington seconded. The motion passed with a unanimous vote.

2. Board Member Items

- A. Budget FY22/23 – *Agenda Item: IX-2A*

3. Chairman Items

- A. Executive Session

Ms. Taylor made a motion to move in to Executive Session at 8:46 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote. Ms. Taylor made a motion to move out of Executive Session at 9:07 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

- B. TY2022 BOE Decision Report – *Agenda Item: IX-3B*

Ms. Taylor made a motion to approve the following:

4. Certification to Superior Court – Submitted for Approval of Recommendation

- A. BOA – *Agenda Item: X-4A*

11007 01003	Charles Hubert Keller, Sr. & Charles Hubert Keller, Jr.	TY2022
21034 01008	Joyce A Durrence & 95 Argyle, LLC	TY2022
70906 04011	Buck Island, LLC & BEP Land Investors	TY2022
70906 04041	Buck Island, LLC & BEP Land Investors	TY2022
70906 04042	Buck Island, LLC & BEP Land Investors	TY2022
70906 04054	Buck Island, LLC & BEP Land Investors	TY2022
70906 04063	Buck Island, LLC & BEP Land Investors	TY2022
70906 04076	BEP Rice Hope, LLC	TY2022
70906 04091	BEP RH Tract 2 LLC	TY2022

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Taylor made a motion to approve the following:

5. Approvals to Superior Court – Submitted for Approval of Recommendation

- A. Taxpayer – *Agenda Item: IX-5A*

10048 02020	Andrew & Laci Martin	TY2022
10334 01007	John M. Kurinij	TY2022
11004G01020B	Wild Horn Plantation Apartments, LLC	TY2022



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20032 53006	Holly Metts Pace	TY2022
20490 05020C	MTL/PNL Stillwater, LLC	TY2022
20590 02007	ATHE Lanier 1, LLC	TY2022
20755 10007	Rosen Largo, LLC	TY2022
20782 05002	Townwood Apartments, LLC	TY2022
20990 01012	LEX Savannah DF I, LP	TY2022
40007 21014	John J. Mulligan	TY2022
50023 01012	Murray A. Galin	TY2022

B. BOA - Agenda Item: IX-5B

11007 01003	Charles Hubert Keller, Sr. & Charles Hubert Keller, Jr.	TY2022
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70906 04091	BEP RH Tract 2 LLC	TY2022

Mr. Gunter seconded. The motion passed with a unanimous vote.

6. Attorney Items

None

ADJOURNMENT

Ms. Taylor made a motion to adjourn the meeting at 9:09 AM.

Ms. Ellington seconded. The motion passed with a unanimous vote.

S/Terry Tolbert
Terry Tolbert, Chairman

Laura Hegstrom, Secretary