



Regular Meeting – May 11, 2023 – 8:30 AM

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ROLL CALL

Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman
Laura Hegstrom - Secretary
Betty Ellington – Member
Gena Taylor – Member (via teleconference/videoconference)

Others Present: Corey Gillenwater – Interim Chief Appraiser
Lisa Lowrimore – Interim Deputy Chief Appraiser of Operations
Roxann Prescott – Assistant to the Board of Assessors
Abda Quillian – Legal Counsel
Tally Peek – Assistant Deputy Chief Appraiser of Support Services
Julie Marine – Assistant Deputy Chief Appraiser of Residential
Sonya Jackson – Tax Commissioner

Mr. Gunter made a motion to accept the agenda with the following changes:

Add Special Recognition under Personnel Recognition.

Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

Mr. Gillenwater expressed his and the staffs' appreciation for Victoria Schaffer's almost 20 years with the Board of Assessors. Thank you for your service, Victoria. You will be greatly missed.

Mr. Gillenwater introduced the two new employees, Hayden Mundy and Wesley Hutchins to the board members.

A. Promotion:

Personal Property Supervisor:

Vaughn Larson

Mr. Gillenwater thanked Ophelia Allen, Ashley Bray, Rich Kryzak, Albert Marcantonio, Leanne Riner, Wade Roberts, Firdaws Saif-al-Din and Petrina Washington for all their hard work on the Fire Fee Appeals. They went above and beyond for the office. They are greatly appreciated by the office.

B. Staff Training:

IAAO Course 101: Fundamentals of Real Property Appraisal:

Corey Gillenwater

Course I: Certification for Assessors:

Vaughn Larson

Course IIA: Income Approach to Value:

Amanda Gunkel
Vickie Tumlin
Pamela Latson



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CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Tally Peek – Support Services – TY2023 Sales are complete, Reviewing and Pre-coding Sales for TY2024, all staff has been reviewing audit reports for TY2023.

Julie Marine – Residential – TY2023 Permits, Sales Reviews and Field Reviews are complete, reviewing audit reports for TY2023 and preparing for the TY2023 appeal season. Field reviews have begun for TY2024.

Lisa Lowrimore – Commercial/Personal Property – Commercial is reviewing TY2023 audit reports and preparing for TY2023 appeal season. Personal Property is reviewing TY2023 audit reports, reviewing Freeport applications and preparing audit letters.

Corey Gillenwater - Quality Control – have been working on Notice of Assessment issues, last Thursday staff attended a demonstration of Mobile Appraiser and we expect to begin training staff near the end of June.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the April 27, 2023 Regular Meeting. – *Agenda Item: VI*

Ms. Ellington seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

None

REGULAR AGENDA

1. Chief Appraiser Items

Corey Gillenwater gave a Digest Summary Update that there was a moderate increase in the digest for all municipalities within Chatham County for TY2023.

Ms. Ellington made a motion to approve the following:

A. TY2023 Digest Approval – Submitted for Approval of Recommendation

1. Marshall & Swift (M&S) Cost Table Update
2. Table of Conservation Use Land Values (CUVA) – *Agenda Item: IX-1A2*
3. Table of Forest Land Protection Act Values (FLPA) – *Agenda Item: IX-13*
4. Table of Owner Harvest Timber Values – *Agenda Item: IX-1A4*
5. CPI Index – *Agenda Item: IX-1A5*
6. 2023 Homestead Exemption (as defined by OCGA 48-5-48(b) and 48-5-52(a)) – *Agenda Item: IX-1A6*
7. 2023 Social Security Maximum for Homestead Exemptions – *Agenda Item: IX-1A7*



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8. Ratio Analysis – Before – Agenda Item: IX-1A8
9. Ratio Analysis – After – Agenda Item: IX-1A9
10. 2023 Homestead Approval Exemption Listing – Agenda Item: IX-1A10
11. 2023 Homestead Denial Exemption Listing – Agenda Item: IX-1A11
12. Real Property Notices of Assessment (NOA) – Agenda Item: IX-1A12
13. Personal Property Notices of Assessment (NOA) – Agenda Item: IX-1A13

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to accept the following:

- B. TY2023 Digest Submission to Tax Commissioner's Office – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

- C. TY2023-24 Budget Recommendation (County Manager) – Submitted for Approval of Recommendation
– Agenda Item: IX-1C

Mr. Gunter seconded. The motion passed with a unanimous vote.

2. Board Member Items

- A. Budget FY22/23 – Agenda Item: IX-2A

3. Chairman Items

A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 8:55 AM to discuss Personnel & Litigation items.

Ms. Ellington seconded. The motion passed with a unanimous vote. Ms. Ellington made a motion to move out of Executive Session at 9:13 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

- B. TY2022 BOE Decision Report – Agenda Item: IX-3B


4. Attorney Items

None

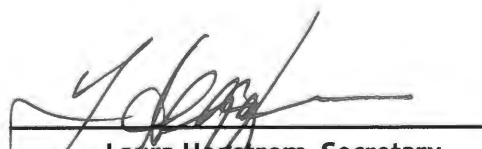
ADJOURNMENT

Mr. Gunter made a motion to adjourn the meeting at 9:14 AM.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary