

Regular Meeting – November 7, 2024 –8:30 AM

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## ROLL CALL

**Members Present:** Terry Tolbert – Chairman  
James A. Gunter – Vice-Chairman (via videoconference/teleconference)  
Laura Hegstrom - Secretary  
Betty Ellington – Member

**Members Absent:** Gena Taylor – Member

**Staff Present:** Corey Gillenwater – Interim Chief Appraiser  
Lisa Lowrimore – Deputy Chief Appraiser of Operations  
Roxann Prescott – Assistant to the Board of Assessors  
Abda Quillian – Legal Counsel  
Tally Peek – Assistant Deputy Chief Appraiser of Support Services  
Tobe Northcutt – Assistant Deputy Chief Appraiser of Commercial/Personal Property  
Victoria Tumlin - Residential Supervisor

Ms. Ellington made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## PERSONNEL RECOGNITION

### A. Staff Training:

Course IVB: Valuation of Rural Land:	Wesley Hutchins
Exempt Properties Workshop:	Yourlinda Jarrett
Appraiser II Exam:	Laurell Taylor
Appraiser III Exam:	Russell Beasley

### B. Years of Service:

10 Years:	Jonathan Eady
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### C. Promotions:

Residential Supervisor:	Jonathan Eady
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## CITIZENS ITEMS

None



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## DIVISION MANAGER STAFF REPORTS

Tally Peek for Support Services/GIS – Support Services has processed 1,100 Homestead Applications and 8,500 Transfers. GIS is reviewing recorded Platts and working 126 Split/Combo packets. Clerical staff continue to help taxpayers in person and over the phone. The United Way Campaign has raised \$4,076.00 which surpassed the original goal of \$3,500.00.

Victoria Tumlin for Residential – Certifying the last of the Appeals to BOE at this meeting, 3600 Permits have been completed and 35,000 Field Reviews have been completed.

Tobe Northcutt for Commercial/Industrial and Personal Property – Personal Property is error checking boat and business accounts and updating CAMA as necessary, 750 new businesses were added and 53% of appeals are complete. Commercial has completed 50% of Permits and 24% Appeals.

Corey Gillenwater for Quality Control – Preparation continues on the Mobile Home Digest which will be on the next agenda for approval.

## APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the October 17, 2024 Regular Meeting. – Agenda Item: VI-A

Ms. Ellington seconded. The motion passed with a unanimous vote.

## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

1. Applications for Exemptions/Specialized Assessments – Submitted for Approval of Recommendation
  - A. Capital Improvements – Agenda Item: VIII-1A
  - B. CUVA - Agenda Item: VIII-1B
  - C. Rehabilitated Historic – Agenda Item: VIII-1C

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Notices of Assessment (NOAs)– Submitted for Approval of Recommendation
  - A. Residential 30-Day NOAs – Agenda Item: VIII-2A
  - B. Support Services 45-Day NOAs – Agenda Item: VIII-2B
  - C. Non-Homesteaded Mobile Home 45-Day NOAs - Agenda Item: VIII-2C
  - D. Personal Property 45-Day NOAs – Agenda Item: VIII-2D

Ms. Hegstrom seconded. The motion passed with a unanimous vote.



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Ms. Hegstrom made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Residential – Agenda Item: VIII-3A
  - B. Commercial – Agenda Item: VIII-3B
  - C. Personal Property – Agenda Item: VIII-3C
  - D. Support Services – Agenda Item: VIII-3D
  - E. Motor Vehicle – Agenda Item: VIII-3E

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letters
    1. Residential – Agenda Item: VIII-4A1
  - B. Error & Releases
    1. Support Services E-Code Listing – Agenda Item: VIII-4B1

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Certifications to Board of Equalization – Submitted for Approval of Recommendation
  - A. Residential – Agenda Item: VIII-5A
  - B. Personal Property – Agenda Item: VIII-5B
  - C. Motor Vehicle Agenda Item: VIII-5C
  - D. Commercial – Agenda Item: VIII-5D

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

6. Deactivated Parcel Listing – Submitted for Approval of Recommendation
  - A. Support Services – Agenda Item: VIII-6A

Ms. Ellington seconded. The motion passed with a unanimous vote.

7. Notification Items

- A. Support Services – Homestead Exemption/Ownership Corrections Listing - Agenda Item: VIII-7A

## REGULAR AGENDA

1. Chief Appraiser Items

Ms. Hegstrom made a motion to approve the following:

- A. Board of Assessors 2025 Meeting Dates – Submitted for Approval of Recommendation

Ms. Ellington seconded. The motion passed with a unanimous vote.

2. Board Member Items

- A. Budget FY24/25 – Agenda Item: IX-2A

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3. Chairman Items

A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 8:41 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote. Ms. Ellington made a motion to move out of Executive Session at 9:02 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

B. TY2024 BOE Decisions – Agenda Item: IX-3B

Ms. Hegstrom made a motion to approve the following:

4. Approval to Superior Court – Submitted for Approval of Recommendation

A. Tax Payer

20115 05018 Savannah Center for Medical Education and Research LLC TY2024

Ms. Ellington seconded. The motion passed with a unanimous vote.

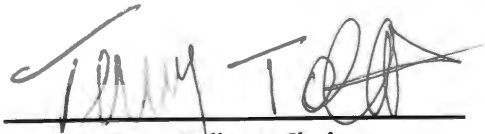
5. Attorney Items

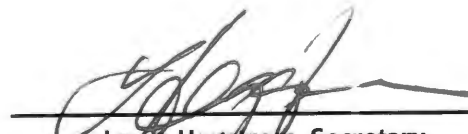
None

## ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:04 AM.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

  
Terry Tolbert, Chairman

  
Laura Hegstrom, Secretary