



Regular Meeting – October 17, 2024 –10:30 AM

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ROLL CALL

- Members Present:** Terry Tolbert – Chairman
 James A. Gunter – Vice Chairman (via teleconference/videoconference)
 Laura Hegstrom - Secretary
 Betty Ellington – Member
 Gena Taylor – Member
- Staff Present:** Corey Gillenwater – Interim Chief Appraiser
 Lisa Lowrimore – Deputy Chief Appraiser of Operations
 Roxann Prescott – Recording Secretary
 Abda Quillian – Legal Counsel (via teleconference/videoconference)
 Tally Peek – Assistant Deputy Chief Appraiser of Support Services
 Victoria Tumlin – Residential Supervisor
 Tobe Northcutt – Assistant Deputy Chief Appraiser of Commercial/Personal Property
 Kevin Hicks – Assistant Deputy Chief Appraiser of Quality Control.

The meeting was called to order by Chairman, Terry Tolbert.

PERSONNEL RECOGNITION

A. Staff Training:

Appraiser II Exam: Hayden Mundy

B. Taxpayer Letter: Candace Williams

CITIZENS ITEMS

Gordon Matthews – Approached the Board with additional information regarding the LNG Terminal valuation.

DIVISION MANAGER STAFF REPORTS

Tally Peek for Support Services/GIS – Support Services has processed 927 Homestead Applications, and 6,900 Transfers have been completed. GIS is reviewing recorded Platts and working 108 Split/Combo packets. Clerical staff continue to help taxpayers in person and over the phone.

Victoria Tumlin for Residential – Residential will certify the last of the BOE appeals at the next meeting. 1,400 Permits have been completed with the remaining expected to be completed soon. New Construction pickup began Monday. Field Reviews are 63% complete and 35 Split packets are being worked.

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Tobe Northcutt for Commercial/Industrial and Personal Property – Personal Property continues to answer taxpayer questions over the phone and in person. Personal Property is reviewing business and boat accounts for corrections and updates. Personal Property business account cleanup has been completed. 46% of Returns have been completed. Addition of new businesses has begun and 52% of appeals have been completed. Commercial continues to answer taxpayer questions over the phone and in person. 23% of Commercial appeals have been completed. Preparation for Hearing Officer appeals in November has begun.

Kevin Hicks for Quality Control – Cost Table Comparisons are being tested for any errors and are expected to finish up this week. Preparation for the Mobile Home Digest continues. Testing for Smart File continues in preparation for Homestead and Returns season.

APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the October 3, 2024 Regular Meeting. – *Agenda Item: VI*

Ms. Taylor seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

1. Applications for Specialized Assessments – Submitted for Approval of Recommendation

A. Capital Improvements – *Agenda Item: VIII-1A*

Ms. Taylor seconded. The motion passed with a unanimous vote.

Ms. Taylor made a motion to approve the following:

2. Notices of Assessment (NOAs)– Submitted for Approval of Recommendation

A. Residential 45-Day NOAs – *Agenda Item: VIII-2A*

B. Support Services 45-Day NOAs – *Agenda Item: VIII-2B*

C. Personal Property 45-Day NOAs – *Agenda Item: VIII-2C*

D. Non-Homesteaded Mobile Home 45-Day NOAs – *Agenda Item: VIII-2D*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation

A. Residential – *Agenda Item: VIII-3A*

B. Commercial – *Agenda Item: VIII-3B*

C. Personal Property – *Agenda Item: VIII-3C*

D. Support Services – *Agenda Item: VIII-3D*

E. Motor Vehicle – *Agenda Item: VIII-3E*

Ms. Ellington seconded. The motion passed with a unanimous vote.

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Ms. Hegstrom made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential – Agenda Item: VIII-4A1

Ms. Taylor seconded. The motion passed with a unanimous vote.

Ms. Taylor made a motion to approve the following:

5. Certifications to Board of Equalization – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item: VIII-5A
 - B. Personal Property - Agenda Item: VIII-5B
 - C. Commercial - Agenda Item: VIII-5C

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Taylor made a motion to approve the following:

6. Deactivated Parcel Listing – Submitted for Approval of Recommendation
 - A. Support Services – Agenda Item: VIII-6A

Ms. Ellington seconded. The motion passed with a unanimous vote.

7. Notification Items

- A. Support Services – Homestead Exemption/Ownership Corrections Listing - Agenda Item: VIII-7A

REGULAR AGENDA

1. Chief Appraiser Items

- A. Tyler Digital Street Imagery – So far approximately 70 miles of Chatham County roads have been mapped. The remainder is expected to be completed by the end of November.

2. Board Member Items

- A. Budget FY24/25 – Agenda Item: IX-2A

3. Chairman Items

A. Executive Session

Ms. Hegstrom made a motion to move in to Executive Session at 10:53 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote. Ms. Hegstrom made a motion to move out of Executive Session at 11:11 AM. Ms. Taylor seconded. The motion passed with a unanimous vote.

- B. TY2024 BOE Decisions – Agenda Item: IX-3B

Ms. Hegstrom made a motion to approve the following:

4. Certification to Superior Court – Submitted for Approval of Recommendation
 - A. BOA– Agenda Item: IX-4A

20043 02037

Green Growth 1 LLC

TY2024

Ms. Taylor seconded. The motion passed with a unanimous vote.



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Ms. Ellington made a motion to approve the following:

5. Approval to Superior Court – Submitted for Approval of Recommendation

A. BOA- Agenda Item: IX-5A

20043 02037

Green Growth 1 LLC

TY2024

Ms. Taylor seconded. The motion passed with a unanimous vote.

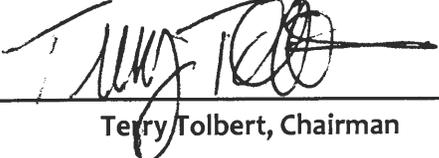
6. Attorney Items

None

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 11:12 AM.

Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary